

**Documents for attending the 2022 Annual General Meeting of Shareholders through electronic media and the appointment of proxy.**

**1. In case that shareholders wish to attend the E-AGM**

The shareholder who wishes to attend the E-AGM must submit a registration request and relevant identification documents to verify eligibility to attend the E-AGM as set out in Enclosure 7 to be in line with the following:

**(a) Ordinary Person**

(1) **In case that shareholders wish to attend the E-AGM by themselves**, shareholders shall present copies of valid evidences which have been issued by governmental authorities, which shows the photo of shareholders and has not expired, and certified true copy by such shareholders, i.e., the identification card, the government officer identification card, the driver's license, the passport as well as the official evidence showing the change of name or family's name (if any).

(2) **In case that shareholders grant authority to proxy holders to attend the E-AGM**

- One of proxy forms as attached to the notice to shareholders, completely filled in and signed by shareholder and proxy holder.
- Copy of valid evidence issued by governmental authorities of the shareholder as specified in (a) (1) and certified true copy by such shareholder.
- Copy of valid evidence issued by governmental authorities of the proxy holder as specified in (a) (1) and certified true copy by such proxy holder.

**(b) Shareholders who are juristic persons**

● **In case that shareholder's authorized representative (director) attends the E-AGM by themselves**

- The identification document of such authorized representative as same as those of ordinary persons as specified in item (a).
- Copy of shareholder's affidavit (company's affidavit) of not exceeding three months from the date of issuance, which certified by its authorized director(s) and stamped with the company seal (if any) , and which shall contain a message showing that such authorized director(s) has the authority to act on behalf of the shareholder.

- **In case the shareholder grants authority to the proxy holder to attend the E-AGM**
  - One of proxy forms as attached to the notice to shareholders, completely filled in and signed both by the shareholder's authorized director(s) and the proxy holder.
  - Copy of shareholder's affidavit (company's affidavit) of not exceeding three months from the date of issuance, which certified by its authorized director(s) and stamped with the company seal (if any), and which shall contain a message showing that such authorized director(s) has the authority to act on behalf of the shareholder.
  - Copy of valid evidence issued by governmental authorities of the shareholder's representatives (authorized directors), who are the proxy grantor, and certified true copy by such representatives.
  - Copy of valid evidence issued by governmental authorities of the proxy holder as specified in (a) and certified true copy by such proxy holder.
  
- **In case of the foreign shareholder appointing a custodian in Thailand**
  - All evidence as same as those of the juristic person as specified in items (b).
  - In case the foreign shareholder authorizes the custodian to sign the proxy form on its behalf, the following documents are required:
    - Power of Attorney by such foreign shareholder authorizing custodian to sign the proxy form on its behalf.
    - Letter certifying that such custodian signing the proxy form has the permission to engage in the custodian business. In case the original documents are not in English, it shall be translated to the English language and certified true and correct translation by the shareholder (in case of ordinary persons) or by the authorized representatives of shareholder (in case of juristic person).

## **2. Guideline for Proxy Preparation**

The Company has provided 3 proxy forms: Form A/ Form B / Form C prescribed by the Department of Business Development, Ministry of Commerce to be used in the following cases:

- Form A: simple and general proxy form
- Form B: specific proxy form
- Form C: proxy form for foreign shareholder appointing the custodian in Thailand

**3. The shareholder who is not able to attend the E-AGM may appoint the proxy as follows:**

3.1 Select one of the three forms provided as follows:

- General shareholder shall use one of either Form A or Form B.
- Shareholder listed in the share register book as foreign shareholders appointing the custodian in Thailand can use one out of three proxy forms.

3.2 Authorize a person or an Independent Director to attend and vote at the Meeting on your behalf by specifying the name with details of a person to be your proxy or marking in front of the name of an Independent Director to be your proxy. The information of the Independent Director as this follows:

Name-Surname	Position	Age	Address	Interest in the agendas (special)
Mrs. Oranuch Apisaksirikul	- Vice-Chairperson of the Board of Directors - Chairperson of the Audit Committee - Member of the Nomination and Remuneration Committee - Independent Director	63	No.41, Soi Sukhaphiban - Bang Ramad 1, Taweewattana Sub-District, Taweewattana District, Bangkok 10170	Agenda 5
Mr. Franck Charles-Antoine Cancelloni	- Chairman of the Nomination and Remuneration Committee - Member of the Audit Committee - Independent Director	55	Nara 9 Condominium, Unit #603/312, Soi Suan Phlu 1, Naradhiwat Rajanagarindra Road, Thungmahamek, Sathorn, Bangkok, 10120	Agenda 5

Remark: Affix the THB 20 of a stamp duty and specify the date on the proxy form.

In this regard, the Company would like to request shareholders to fill statement and sign in the proxy form sent to shareholders by the Company or can download from the Company's website at <https://www.raimonland.com/en/investor-relations/document/shareholder-meetings> and send the proxy together with supporting document(s) for the appointment of proxy (as specified below) to the Company within April 26, 2022 via the following channels:

- **Via E-mail address:** ir@raimonland.com or
- **Via registered mail:** To Company Secretary Department, Raimon Land Public Company Limited, No. 3 Rajanakarn Building, 19th Floor, South Sathorn Road, Yannawa Sub-district, Sathorn District, Bangkok 10120

No later than 17:00 hours (Thailand time) on April 26, 2022 so that officers of the Company are given enough time to check the documentation. Spilt of shares to several proxies to vote in the meeting is not allowed. Shareholder shall authorize the proxy holder to cast the votes equal to the total number of shares held by shareholder. Authorizing less than the total number of shares is not allowed except for the custodian appointed by foreign shareholder in accordance with proxy form C.

**4. Meeting Registration**

The registrations for attending the meeting will be opened at 13.00 hours on Friday, April 29, 2022 via Teleconference of Electronic Device (Only), and the broadcasting live will start at 14.00 hours at the Company's headquarters meeting room, at 19<sup>th</sup> Floor, No. 3 of Rajanakarn Building, South Sathorn Road, Yannawa Sub-District, Bangkok.

**5. Voting Process**

- The chairman of the meeting shall propose the shareholders to cast their votes for each agenda.
- Only shareholders desiring to cast their votes as disapproval or abstention are required to mark in a box as disapproval or abstention, for counting with the system.
- Shareholders, who cast votes as approval or do not indicate any mark on the box, will be assumed to have approved the agenda as proposed by the Chairman. They do not have to check any box.

**6. Vote Counting Procedures**

- One share shall be counted as one vote and the majority of the votes shall be deemed a resolution, except as specified otherwise by law. In case of a tie of votes, the Chairman shall have cast a deciding vote.
- In order to count the vote results for each agenda, the Company will count only the votes as disapproval and abstentions and deduct from the total votes of shareholders and proxies recorded in advance.
- The voting results for each agenda will be announced for votes as approval, disapproval, and abstention based on the latest number of shares held by attendants in the meeting.